



Safeguarding Policy

DECEMBER 2020

REVIEW DATE: DECEMBER 2021

The aim of The Oakes Holiday Centre is to run camps (holidays) for 8 to 18s where:

- the Christian message is shared
- Christians are encouraged in their faith
- all participants will have an enjoyable and safe experience

The Oakes Holiday Centre is committed to creating and maintaining the safest possible environment for children, young people and adults

The purpose of this policy statement is:

- to protect children, young people and adults who visit The Oakes Holiday Centre from harm and danger
- to provide and promote a safe environment and culture for all working and volunteering at the centre

This Safeguarding Policy applies to anyone working on behalf of The Oakes Holiday Centre including senior leaders and the board of trustees, staff and volunteers.

This policy has been drawn up on the basis of legislation, policy and guidance that seeks to protect children, young people and adults in England. A summary of the key legislation relating to children is available from nspcc.org.uk/learning.

We believe that:

- children, young people and adults should never experience abuse of any kind
- we have a responsibility to promote the welfare of all children, young people and adults, to keep them safe, and to practice in a way that protects them and keeps them free from harm
- being proactive in keeping children, young people and adults safe, is the best way to ensure protection from harm

We recognise that:

- the health and wellbeing of children, young people and adults is paramount in all the work we do and in all the decisions we take

- all children, young people and adults regardless of race, religion, language, culture, gender, health, disability, personality or lifestyle have an equal right to protection from all types of harm or abuse
- some children, young people and adults are additionally vulnerable because of the impact of previous negative experiences, their level of dependency, communication needs or other issues
- working in partnership with children, young people, their parents, carers, as well as adults, and other support agencies, is essential in promoting the welfare of all

We will seek to keep children, young people and adults safe by:

- valuing, listening to, respecting and taking seriously all those who disclose potentially abusive situations, and responding promptly to any such concern or allegation
- appointing a Safeguarding Lead for children, young people and adults, a Deputy Safeguarding Lead(s) and a lead trustee/director for Safeguarding
- adopting child protection and safeguarding best practice through our policies, procedures and codes of conduct for staff and volunteers
- developing and implementing an effective online safety policy and related procedures
- providing effective management and leadership of staff and volunteers through supervision, support, training and quality assurance measures so that all staff and volunteers know about and follow our safeguarding policies, procedures and behaviour codes, confidently and competently
- safely recruiting, training and supporting staff and volunteers, so to have the skills and confidence to recognise and respond to potential abuse
- recording, storing and using information(including photographs and videos) securely, in line with data protection legislation and guidance (more information about this is available from the Information Commissioner's Office: ico.org.uk/for-organisations)
- making sure that children, young people and adults, and their families, know where to go for help if they have a concern
- using our safeguarding and child protection procedures to share concerns and relevant information with support agencies when appropriate
- using our safeguarding policy and procedures to effectively manage any allegations made against staff and volunteers appropriately
- creating and maintaining a caring and open environment, where all can share personal concerns
- ensuring that we have effective complaints and whistleblowing measures in place
- ensuring that we provide a safe physical environment for children, young people, and adults, by applying health and safety measures in accordance with the law and regulatory guidance, detailed in risk assessment documents

- having clearly explained and safe residential principles and procedures, agreed by parents, carers and sending agencies
- caring pastorally for those who are the subject or victim of concerns or allegations of abuse, and other affected persons
- displaying on the premises and the website the details of whom and how to contact if there are safeguarding concerns or support needs
- ensuring there is appropriate insurance cover for all activities undertaken involving children, young people and adults, as well as establishing the maintenance and safe upkeep of facilities and equipment

Contact details

Lead Safeguarding Officer: Dan Thaw

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Deputy Safeguarding Officers: Johnny Gilchrist and Rob Marsden

Phone/email: 0114 235 9995 // safeguarding@oakes.org.uk

Trustee lead for Safeguarding: Steve Wilkinson

Phone/email: 0114 235 9995 // safeguarding@oakes.org.uk

Thirtyone:eight Helpline – 0303 003 11 11 11 – 24hr helpline

Sheffield Safeguarding Hub – 0114 273 4855

Date: 9th January 2021

Signed: Paul German

Position: Chair of Trustees