



# Group Leader Consent Form

This form is for group leaders (aged 18+) who are accompanying or visiting a group of campers at The Oakes. If you are an adult attending a Family, Dads & Lads, or Mums & Daughters camp, please use the 'Camper' form.

## LEADER

(The adult accompanying or visiting a group of campers on a camp)

Date of camp

Group name

*i.e. The school / church you are coming with*

Male / female  Male  Female

First & last name

Known as (first name)

*e.g. Thomas prefers to be called "Tom"*

Date of birth

Email

Phone 1

Phone 2

Address

Dietary requirements

Other medical or physical conditions, or medication we may need to know about

*Please use a separate sheet if necessary*

Who should we contact during camp in the case of an emergency?

Name

Relationship

Phone(s)

## OPT-INS

I am happy to appear in the camp highlight video or group photo<sup>†</sup>  
*When applicable, group photos are sold at the end of camp, and highlight videos are available to view for free online.*

I am happy to appear in general Oakes videos and publicity<sup>†</sup>  
*†No personal details, such as name or age, are included without additional consent.*

I would like to receive periodic emails about upcoming camps, events and special offers  
*You can unsubscribe at any time by contacting us or by using the 'unsubscribe' link in any emails.*

## DBS CERTIFICATE

*A successful Disclosure & Barring Service check is required for all group leaders attending The Oakes.*

I have a DBS certificate meeting the following criteria:

- Enhanced certificate Yes  No
- Position including the words 'child workforce'
- Issued within three years of the camp dates

*Either:*

- *Forward your original certificate to the office with this form. We need to see your DBS certificate in person.*
- *Or, if you have subscribed to the DBS Update Service, please tell us your certificate number below so we can check it online.*

*We (The Oakes) process your information collected here on a legitimate interest basis. We use this information to ensure that we meet government requirements for safeguarding and to ensure we provide the appropriate care for you and your group while on camp. You can read about which data we store, how long we store it and what we do with that data in our privacy policy ([www.oakes.org.uk/about/privacy](http://www.oakes.org.uk/about/privacy)).*

Signature

Date

## INSTRUCTIONS

Forms are due eight weeks before the camp starts or as soon as possible for late bookings. Please send the completed form (along with your DBS certificate, if appropriate) to:

**The Oakes Holiday Centre (Bookings), Oakes Park, Norton, Sheffield, S8 8BA**

If you have any questions or need to settle any outstanding payments, please email us at [info@oakes.org.uk](mailto:info@oakes.org.uk) or call us on 0114 2359995.